



Dear Parent/Carer

We are required by law to ask your permission to record your personal information, primarily this will be your contact details and all the information you provided on the registration form. This information will be stored electronically as well as paper copies that will be held securely (in a locked location), at your child's setting, to be shared only with Yellow Birds' staff.

We will occasionally use your contact details to send you news about our services, staff updates, as well as surveys asking for feedback about the services we provide.

- Yes, I give consent for recording of my personal information and to be contacted as detailed below.
- I do not consent for the recording of my personal information or to be contacted.

Your Name:

Child(ren) Name(s):

Address:

Telephone No:

Email:

Preferred Communication methods

- Phone Email Postal Mail SMS

Privacy Preference

- Do Not Phone Do Not Email Do not use Postal Mail Do Not SMS

Club Information Required

- All Saints Longshaw St Peter and St Paul School Holiday

All Saints, Highams Park – Handsworth and Oakhill

Longshaw, Chingford – Longshaw and Whitehall

St Peter and St Paul, North Chingford – Chingford C of E and St Mary's

School Holiday – All Schools in Waltham Forest Areas 3-13 years old

PRIVACY STATEMENT

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect.

We shall not share or transfer your information except in circumstances as outlined in our Data Protection Policy.

Name: **Signature:** **Date:**.....