

BOOKING FORM/ CONTRACT FOR YELLOW BIRD HOLIDAY CLUB
Yellow Birds Out of School Club- HOLIDAY CLUB- on The Green. Mornington Hall. E4 7EN



Parents Details

Name

Home Address

Email.....

Contact Number Home Work Mobile

Child(ren) Full Name	Age	School	Allergies or Medication	Dietary Needs	Additional or Support Requirements	Likes/ Dislikes/ Hobbies/ Interest

Summer Holiday Club 20th July – 28th August 2020

-Please tick the box(es) to indicate your requirements

Fees:

Annual Registration Fee:
 £20.00 for the first child
 (or £30.00 for a household)

Advance Fee*:
 Early Birds - £5.00
 Standard Day- £15.00
 Night Owls - £5.00

Standard Fee:
 Early Birds - £7.00
 Standard Day - £18.00
 Night Owls - £7.00

*Booking place before the programme commences

Payment Option:

- 1. Direct Debit
- 2. Childcare Voucher (CV)
- 3. Tax free childcare
- 4. Bank Transfer

Early Birds (EB) 7.30 – 9.30am	Date 10am – 4pm	Night Owls (NO) 4.30 – 6.30pm
	Mon 20 th July	
	Tues 21 st July	
	Wed 22 nd July	
	Thurs 23 rd July	
	Fri 24 th July	
	Mon 27 th July	
	Tues 28 th July	
	Wed 29 th July	
	Thurs 30 th July	
	Fri 31 st July	
	Mon 3 rd Aug	
	Tues 4 th Aug	
	Wed 5 th Aug.	
	Thurs 6 th Aug	
	Fri 7 th Aug	
	Mon 10 th Aug	
	Tues 11 th Aug	
	Wed 12 th Aug	
	Thurs 13 th Aug	
	Fri 14 th Aug	
	Mon 17 th Aug	
	Tues 18 th Aug	
	Wed 19 th Aug	
	Thurs 20 th Aug	
	Fri 21 st Aug	
	Mon 24 th Aug	
	Tues 25 th Aug	
	Wed 26 th Aug	
	Thurs 27 th Aug	
	Fri 28 th Aug	

Terms and Conditions

- Families must complete a booking form and a Health and Safety questionnaire before their child's first day
- **DISCLOSURE:** Yellow Birds Management Team and PMA Accountants will be able to view your account information this includes your full name, email address, your child's first initial and surname
- Booking forms must be completed, signed by hand and emailed to YellowBirdsinfo@aol.com.
- No deposit or space holding fee is required for the Summer 2020 programme
- Fees are payable in advance by the date stated on your invoice. If you book 20 or more days 60% is required with the remainder of the fees to be paid before 7th August. If you are or your child is classed a vulnerable or are a looked after child please contact us prior to submitting this form.
- **No cancellation or notice period.** Unfortunately, Yellow Birds is unable to cancel or provide a refund unless we are able to fill your space to in EB and NO's
- Payments are to be made by Direct Debit, childcare voucher, tax free childcare or bank transfer. No cash payments
- Spaces are subject to availability on a first come first serve basis - Advance bookings –from £15 per day / Standard bookings -from £18 per day.
- Children must be collected promptly at the end of their session unless Night Owl £5/7 per child is booked in advance.
- Children must be collected before the end of their session, a collection fee of £10.00 + £5 for every 15 minutes thereafter will be charged
- **Late payments - fined £10 a week.** We are unable to carry any arrears.
- All children are given a settling-in period. Yellow Birds will do their best to offer a full refund if you are not completely happy with the service provided, but please note that this is not guaranteed and will be at the manager's discretion.
- Charges apply if your child is absent.
- **Yellow Birds will pass on any debts to a third party if an invoice remains unpaid** this includes late payment fees and any additional cost incurred

Signed.....Date...../...../.....

Please print and email a hand signed copy of this form to YellowBirdsinfo@aol.com