

BOOKING FORM/ CONTRACT FOR YELLOW BIRDS HOLIDAY CLUB
 Yellow Birds Holiday Club at Mornington Hall. The Green. E4 7EN – Ofsted No. 2592141



Parents Details

Name

Home Address

Email.....

Contact Number Home..... Work Mobile

Child(ren) Full Name	Age	School	Class	Allergies or Medication	Dietary Needs	Additional or Support Requirements

Holiday Club: October 2020 or February 2021 (please delete where appropriate)

Fees:

Annual Registration Fee:
 £20.00 for the first child
 (or £30.00 for a household)

Advance Fee*:
 Early Birds - £5.00
 Standard Day- £15.00
 Night Owls - £5.00

Standard Fee:
 Early Birds - £7.00
 Standard Day - £18.00
 Night Owls - £7.00

Early Birds 7.30 – 9.30am	Date Please input	Night Owls 4.30 – 6.30pm
	Mon/.....	
	Tues/.....	
	Wed/.....	
	Thurs/.....	
	Fri/.....	
	Mon/.....	
	Tues/.....	
	Wed/.....	
	Thurs/.....	
	Fri/.....	

Payment Option:

1. Direct Debit
 2. Childcare Voucher (CV)
 3. CV and Bank Transfer

*Bookings placed before the programme commences

Terms and Conditions

- Families must complete a Health and Safety questionnaire on their child's first day
- DISCLOSURE:** Yellow Birds Management Team and PMA Accountants will be able to view your account information this includes your full name, email address, your child's first initial and surname
- Booking forms must be completed, signed by hand and emailed to YellowBirdsinfo@aol.com.
- Fees are payable once your invoice has been sent to reserve your space. All fees are fully refundable if the government announce a national lockdown when your child is due to attend.
- To qualify for the advance rate discount a) your booking form must be submitted b) your booking must be processed c) invoice paid a minimum of 10 working days before the programme starts.
- Priority is given to children of **Keyworkers, looked after children and children considered as vulnerable.** If you feel that you need additional support with childcare and these needs are known to your child's school, please ask their head teacher to email us directly so that we can prioritise your space childcare@yellowbirds.co.uk
- No cancellation or notice period.** Unfortunately, Yellow Birds is unable to cancel or provide a refund unless we are able to fill your space to incl. EB and NO's
- Payments are to be made by **Direct Debit, childcare voucher, tax free childcare or bank transfer.** No cash or cheque payments
- Spaces are subject to **availability** on a first come first serve basis - Advance bookings –from £15 per day / Standard bookings -from £18 per day.
- Children must be collected **promptly at the end of their session** unless Night Owls £5/7 per child is booked in advance.
- Children must be collected **before the end of their session**, a collection fee of £10.00 + £5 for every 15 minutes after will be charged
- Late payments - fined £10 a week. We are unable to carry any arrears.
- All children are given a **settling-in period.** Yellow Birds will do their best to offer a full refund if you are not completely happy with the service provided, but please note that this is not guaranteed and will be at the manager's discretion.
- Charges still apply if your child is absent.
- Yellow Birds will pass on any debts to a third party if an invoice remains unpaid this includes late payment fees and any additional cost incurred

Signed.....Date...../...../.....

Please print and email a hand signed copy of this form to YellowBirdsinfo@aol.com