

BOOKING FORM/ CONTRACT FOR YELLOW BIRD OUT OF SCHOOL CLUBS

Yellow Birds held at All Saints Church Hall, Church Avenue, Highams Park, E4 9DQ - [EY537557](tel:02037557)

Yellow Birds on The Green. Mornington Hall. The Green Walk, Chingford E4 7ER - [2592141](tel:0202592141)



Parents Details

Name

Home Address

Email.....

Contact Number Home..... Work Mobile

Child(ren) Full Name	Age	School	Class	Allergies or Medication	Dietary Needs	Additional or Support Requirements

Academic Year: 4th September 2023 – 24th July 2024

Preferred start date...../...../.....

Yellow Birds Breakfast Club (BC) 7.30am start

MON.	TUES.	WED.	THURS.	FRI.

Yellow Birds After School Club (ASC) 6.00pm finish

MON.	TUES.	WED.	THURS.	FRI.

Fees:

Annual Registration Fee:
£25.00 for the first child
£50.00 for a household)

Breakfast Club (BC)

No. days per week	Month*
1	£46.27
2	£92.53
3	£138.80
4	£185.07
5	£231.34

Afterschool Club (ASC)

No. days per week	Month*
1	£56.82
2	£113.64
3	£170.45
4	£227.27
5	£284.09

Payment Option:

1. Direct Debit
2. Tax Free childcare
3. Childcare Voucher & Standing Order

*Direct Debit Mandate will be sent automatically with your first invoice

Terms and Conditions

DISCLOSURE: Yellow Birds Management Team and PMA Accountants will be able to view your account information this includes your full name, email address, your child's first initial and surname

- All children must have attended a welcome visit prior to their start date.
- Booking forms must be completed, signed by hand and emailed to YellowBirdsinfo@aol.com.
- Payments are to be made by Direct Debit, Tax free Childcare, Childcare Voucher or a combination of Childcare Vouchers and a Standing Order.
- Payments are due 28th of each month. Invoices are sent out on the 1st of each month and are payable no more than 27 days later. Payments are to be paid one month in arrears. NB: payments are calculated based on term time childcare only and divided into equal monthly payments. You are not being charged for the school holidays. School Holidays must be booked separately.
- Yellow Birds Play Academy's term dates may differ to that of your school, please see your Welcome Pack for more details
- One off days / extra sessions can be booked daily by email YellowBirdsinfo@aol.com or by calling your club's manager. Spaces are subject to availability. One off / Ad-hoc fees are BC: £13.00 and ASC: £19.00 per session
- Children must be collected before 6pm, late collection fee of £10.00 + £5 for every 15 minutes after 6.00pm
- Late payments - fined £10 a week. We are unable to carry any arrears.
- One invoice period notice – to cancel your booking in its entirety please request a cancellation form by emailing YellowBirdsinfo@aol.com. Your notice period will begin on your next invoicing period (as your deposit will be used to cover your fees during this period). NB: single days/sessions cannot be cancelled.
- All charges still apply during the Yellow Birds term dates this includes school inset days and unscheduled school closures e.g. due to teacher strikes or bad weather. This also includes 10 days isolation period should any person contract coronavirus, however we will try not to charge any fees during any national lockdowns. Charges apply if your child is absent for any other reason to include illness.
- Yellow Birds Play Academy Limited will pass on any debts to a third party following a minimum of 2 reminders this includes late payment fees and any additional cost incurred.

Signed..... Date...../...../.....

For 'FASTER BOOKING' please email a signed copy of this form to YellowBirdsinfo@aol.com